

AGENDA & MEETING MINUTES

Meeting Date:	October 12, 2021	Time of Meeting:	7:00PM
Prepared By:	Pauline M. Kurtz	Location:	Library Community Room
Purpose/ Outcome:	Monthly Board Meeting		

“Where minds can set sail”

1. Attendance

Role	Name	Minutes	Present (☑)
Director	Meghan Brauer		☑
Financial Chair	Marge Clark		☑
Vice President	Bob Kane		☑
Vice Financial Chair	Pauline Kurtz		☑
Trustee	Jim Madden		☑
President	Diane Muscoreil		☑
Trustee	Kathy Neville		☑
Secretary	Kate Peck		
	Guests		

2. Meeting Agenda

#	Topic	Motioned	Carried
1	Meeting called to order @ 6:57PM		
2	Minutes approved from September meeting	Bob – Motioned Jim – 2 nd	Carried
3	Correspondence - None		
4	Donations – Stuart & Eileen Klein / Delphic Circle		
5	Treasurer’s Report – County support less than anticipated		
6	Donations down		
7	Marge to meet with Mary O’Brien to review QuickBooks regarding glitch in the system		



8	Last Audit of books 2010 – need to move forward with a current audit. Looking to transition budget process to Meghan and Jim in 2022.	Kathy – Motioned Jim 2 nd	Carried
9	Director's Report – Bills paid as presented		
10	Delphic Circle Disbanded – the group was fundamental in establishing the library in 1911		
11	Looking for a handyman/woman for Library several names provided – Diane & Meghan to follow up		
12	Photography class cancelled		
13	Wilson Country Christmas Dec 4 & 5 – Friends Cookie Sale and Take & Make Christmas Craft from the Library		
14	Gala Planning – Spring time frame. Looking to have press release(s)/pictures ahead of event.		
15	Looking into Community Grant availability for backyard beautification.		
16	Motion to Adjourn Meeting 8:00PM – Next Meeting November 8th	Bob Motioned Jim 2 nd	Carried

3. Key Meeting Decisions & Notes

Reviewed painting and plaques – determined what to keep. Placement pending

1. Open Action Items

Action	Assigned to	Due Date
<ul style="list-style-type: none"> Handyman search 	Meghan Diane	
<ul style="list-style-type: none"> Grant Opportunities for Backyard Beautification 	Kathy Pauline	
<ul style="list-style-type: none"> 		

2. Topics for Next Meeting – November 8, 2021

#	Agenda Topic	Facilitator	Time
1	Review minutes		
2	Director's Report		
3	Treasurer's Report		
4	Other Items/Topics		



3. Core Distribution List for Agenda/Minutes

To:

M. Brauer
M. Clark
B. Kane
P. Kurtz
J. Madden
D. Muscoreil
K. Neville
K. Peck