Attendees: Kathy Neville, Kate Peck, Marge Clark, Meghan Bauer, Jim Madden, Diane Muscoreil, Pauline Kurtz, Bob Kane

Meeting called to order 7:03

Approval of December Meeting Minutes-Bob/Jim -**Approved**

**Treasurer’s Report**

* Reconciled as of today
* Transferring money as needed into checking account.
* Need approval to pay Jeff Albright his final payment of $8,056.01**-Approved**- based on Permanent Certificate of Occupancy.-Pauline/Jim
* $296,903.75-Current amount paid to Jeff Albright so far.

**Bills to be Paid as presented-**Kate/Marge-**Approved**

* NIOGA- $379.32
* Spectrum- $104.98
* Centurylink- $15.25 Long Distance
* Verizon- $145.57
* Selective Insurance- $2,805- this is paid through September 2021
* National Grid- $138.42
* Maid to Perfection-$240
* National Fuel- $74.75
* Al Schmidt- $1,400.00- elimination of kitchen pass through
* Hoopla- $185.80
* Payne Flooring- $28,440.00

**Correspondence**

* Thank Yous from Melissa, Meghan and Phyllis

**Director’s Report**

* See Director’s Report for details
  + **Donations**
    - Josepeh & Denise Mariglio- In Memory Of Margee Zito
    - $200- Steven & Marge Clark- In Memory Of James Madden, Sr.
    - $200- Jim & Kate Madden- In Memory Of James Madden, Sr.

**Construction Update:**

* Upstairs:
  + Working on furnishings
  + Did not officially pass the inspection- but he will write Jeff a temporary certificate. We needed fire extinguisher upstairs, copies of elevator paperwork, and he needs the Tyvek wrapping to not block the windows in the community room.
* Status on 2019 NYS Grant Application
  + Painting, electrician and flooring is completed
  + Drywall repair is done and Butch finished patching the pass through to the kitchen.
  + New shelving ordered for children’s rooms- 3-4 week lead-time.
  + All of our books have been moved into the Library and the unpacking and weeding is making a lot of practice.

**Old Business**

* AARP are going to do taxes here, we have not been given the official date.

**New Business**

* KeyBank paperwork- check signers
* License plate camper and produce truck-contest- we will have a prize of a ‘smores kit and Gift Certificate to Cookie Cottage-send something over to the schools about getting the kids information about the contest.
* We are scheduled for April for the things for the Children’s Room