

Wilson Community Library Meeting Minutes
December 9, 2019

Attendees: Bob Kane, Jim Madan, Pauline Kurtz, Kathy Neville, Melissa Langridge, Diane Muscoreil, Marge Clark

Meeting called to order 7:05

Construction Update:

- Asbestos was found upstairs- can we work over it? Let's find out how much it'll cost to remove it. Jeff thinks the sink and the tile will be removed. Jeff will be in contact with the person for removal.
- We would like an itemized detailed contract so we know what we can swap out for other things? Jeff said that he can do that grouped by the scope of work as an addendum to the contract.
- Decide what we want to do with the 3 electrical meters. To make it just one may cost about \$5,000. In keeping the 3 meters we may have to move the panel boxes due to location.
- Motion to make a down payment to Albright Construction of \$15,000.00 with the understanding that an addendum will be attached to the contract. Kathy/Marge-**Approved**
- We will be paying \$55,000.00 to Albright Construction after January 1, 2020.

Approval of November Meeting Minutes-Kate/Bob -**Approved**

Bills to be Paid-Pauline/Kathy-Approved

- Margaret Zito-\$48.00-Storytime
- NIOGA Library System-\$104.94-Electronic magazines
- ALA/Booklist-\$394.50-3 Year Subscription
- M.H. White Siding and Roofing- \$11,300.00-Work done so far windows & columns
- Junior Library Guild- \$2,621.40- yearly subscription
- Friends of the Library- \$30.00-Melissa sent out calendars
- Albright Construction- \$15,000.00-Down payment
- Buffalo News- \$56.50
- Cheryl Krygier- \$392.00-Cookbook Club for pierogis

Director's Report

- See attached sheet for details
- Behind on taxes for 2017 and we had to file for an extension for 2017 and it was approved. Never received an approval for 2018, but did get a bill for \$3,000. Jeanine Johnston will write a letter and appeal. We need to ask Jeanine for a copy of the letter she sent. Melissa will contact her and get a copy.

New Business

- Marge needs help for the Tour of Homes
- \$75 for staff Christmas gifts -Jim/Kathy-**Approved**
- Increase Ann Branch's salary to \$15/hour- Marge/Jim-**Approved**
- Jim and Marge will call and find out why E*Trade account isn't open. The check was returned in October.

Motion to Adjourn- Bob/Pauline-**Approved**- 8:44