

Wilson Community Library Meeting Minutes  
January 10, 2022

Attendees: Kathy Neville, Kate Peck, Meghan Bauer, Jim Madden, Pauline Kurtz,, Marge Clark

Meeting called Order 7:01

Motion to add [Nancy Simmons](#) to the Board to fill Bob Kane's vacated position- Pauline/Marge- **Approved**

Approval of December Meeting Minutes with changes in spelling and grammar as needed, as well as, Bills to be Paid as presented was motioned and seconded for approval by Pauline/Bob- Pauline/Jim-**Approved**

**Treasurer's Report-Kate/Pauline-Approved**

- Accounts are reconciled through December 2021
- Waiting on grant money. We got the notification that it is on it's way.
- Suggested to add a variance line to make things easier to understand. It can be done in QuickBooks.

**Bills to be Paid as presented-Pauline/Bob-Approved**

- NIOGA- \$528.41
- Spectrum- \$114.98
- Centurylink- \$11.13 Long Distance
- Verizon- \$146.52
- National Grid- \$142.80
- Maid to Perfection-\$480
- Hoopla- \$184.03
- The Hartford- \$109.54
- Village of Wilson- \$70.20
- Town of Wilson Tax Collector- \$140.26
- National Fuel- \$4.99

**Director's Report**

- See Director's Report for details
  - Donations
  - Programming
  - Friends' Activities
  - Circulations

**Correspondence**

- NIOGA Board of Trustees has 2 vacancies.

**2<sup>nd</sup> Floor Construction**

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- Security cameras -we are waiting for one last camera to be put online in the middle children's room and one study camera to be fixed.
- Take Form- Still waiting on estimates.
- DEMCO- New ship date- Feb. 10th
- Teen Shelving- woodworker has installed shelving. We have requested he come back to add one additional shelf and more support brackets to the longest wall of shelves.
- Payne Flooring- fixed floor outside teen room
- Medina Library is taking spinners. We still need to tear down/dispose to make room for new DEMCO shelving.
- Additional shelf in the middle children's room was installed Friday. We had ordered this over the summer.

**Donations: (December 2021)**

- Brian and Robin Maunz- \$200

**Questions/Concerns/Old Business/Other**

- PTO Staff- mixture of responses from the other smaller libraries on how this is handled. We will continue to handle our PTO as we are at this point for now. It will be revisited in February.
- Donation Recognition- Mr. Harvey the Shop Teacher at Wilson High School will help with cutting and engraving the wooden books. He can make them at our cost. He can not put a picture on them like the picture we sent him.

**New Business**

- Wilson Library stationary/thank you cards- VistaPrint/Zazzle around \$65/\$70 for 50 cards
- New rugs for the desk and in front of the new book display have been delivered and put out.
- Press Release is being done for February 2022- How we got here, interview people on the facts, etc...
- Plan a tentative event for late spring.

Meeting adjourned at 8:05- Pauline/Jim- Approved

Next meeting- February 14, 2022 @ 7pm