

Wilson Community Library Meeting Minutes  
May 13, 2019

Attendees: Bob Kane, Jim Madan, Pauline Kurtz, Kathy Neville, Marge Clark, Melissa Lanridge

Meeting called to order 7:07

Approval of April Meeting Minutes- Kate/Kathy-**Approved**

**Bills to be paid-**: Bob/Pauline- **Approval**

- NYLA- \$75.00
- Barker Public Library- \$250.10
- NIOGA Library System LAA Account May-August- \$2,525.32
- NIOGA Library System- Deep Freeze- \$34.70
- Epic Trainings- Babysitting Course- \$340.00
- Myers Accounting- \$175.00

**Correspondence**

- Thank you from Barker Public Library for \$500 donation
- Greg Lewis Foundation Bus Tour on June 6<sup>th</sup>
- Memorial Donation in honor of Dale Zastrow from Denny Zastrow and Paul Richards

Accept Budget and Reconciliation Report as received through May 13<sup>th</sup> as presented -  
Bob/Kathy-**Approved**

**Director's Report**

- Cleaning will go down to once a week for a savings
- Is there a place in the budget for gifts? Do Miscellaneous right now and research how other libraries do it for next year's budget
- What is the limit for the double signature of checks? The bank does not require a double signature on checks, it is the board's decision. Will leave a folder for Diane to look at when she comes in and she will sign a check.
- Received \$200 from NYS Family Literacy Grant via NIOGA. We purchased early literacy board games for our collection.
- Manufacture Book Bike will occur in June possibly
- Install bike rack letters in June- The letters are cut
- Upcoming:
  - Student sponsored Read-A-Thon returns on May 30<sup>th</sup>
  - Star Wars Summer Reading Kick Off Party June 29<sup>th</sup> from 10am-1pm
- Friend's Activities:
  - Dudley's Memorial Garden is in the words
    - Bonnie Benton will begin to clean it up
  - NIOGA Annual Dinner- About 10 will be in attendance
- We have a mouse problem. It was found when the internet went out on Saturday, April 27<sup>th</sup> due to a chord that was chewed through. A nest was found. An exterminator was called, there is

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unfortunately not a one-time option. Some live traps were set. There is a concern about the diseases that mice carry.

- Kevin White sent a proposal for the installation of new windows and columns. NYS requested an extension of funds because all of the 2019 grant money will not be expended by June 30<sup>th</sup>.
- Phyllis's gift decision will be made next month. The Library will give her \$500.

**New Business**

- Insurance quote approval as follows: **Kathy/Bob- Approved**
  - Increase BPP to \$249, 462- annual \$384.11
  - Increase insured for \$969, 121.00 to \$1,008,585- This will increase \$44.26 annually

Motion to Adjourn- Bob/Jim- **Approved**- 8:09