

Wilson Community Library Meeting Minutes
December 14, 2020

Attendees: Pauline Kurtz, Kathy Neville, Diane Muscoreil, Kate Peck, Marge Clark, Meghan Bauer

Meeting called to order 7:01

Approval of November Meeting Minutes-Kathy/Paulinee-Approved

Correspondence

- Rachel has written a letter of resignation
- Card from Kaylee Woodruff from Paws for Reading, there were \$522 raised from Pop bottle returns. She purchased dog food for the SPCA.
- Thank you from MH White.

Treasurer's Report

- Reconciled through December 14th.
- We are going to have additional costs due to the renovation. Marge will have a tentative outline for January.

Bills to be Paid as presented-Bob/Pauline-Approved

- NIOGA- \$677.50
- NIOGA- \$104.94
- Centurylink- \$7.87 Long Distance
- Verizon- \$146.63
- Selective Insurance- \$390.00
- National Grid- \$138.42
- DC Janitorial-\$540.00
- National Fuel- \$138.42
- Myers Accounting Services- \$175.00
- Lilliput Play Homes- \$10,150.00- hold- Meghan will look into accessories to replace the General Store. The General Store is too tall for the room.
- Big Cozy Books- \$7,419.17

Director's Report

- See Director's Report for details

Construction Update:

- Painting has been mostly completed
- Trim, railings, bath, glass doors are all installed
- Waiting on countertop donation for kitchen
- Mirror for the corner of the Teen Room so we can see in the nook.
- Need to contact MH White about siding
- Only 3 ethernet wiring in study rooms, but not hooked to the jacks, need an IT person to do this.

Motion to Adjourn-Kate/Kathy-Approved- 8:28

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- Study Room Desks- Got a quote for 3 custom made ones-live edge- \$3872

New Business

- To order 2 new computers through NIOGA- Marge/Kathy- **Approved**
- We will be purchasing Microsoft Office through TechSoup at a discounted price.
- 2019 NYS Grant
 - Money has been received
 - Flooring has been ordered
 - Working on coordinating electrician(Thilk's can start Dec. 28th), drywall repair (Butch Schmidt can start Jan 4th), painting in a 3-4 week period to shut down the library and get all these projects completed.
- We will close on December 24th to start projects. Looking to reopen around January 22nd, depending on the availability of people doing projects.
- Pandemic Policy to be approved-Kathy/Pauline-**Approve**

Motion to Adjourn-Kate/Kathy-**Approved**- 8:28