Attendees: Kathy Neville, Kate Peck, Marge Clark, Meghan Bauer, Jim Madden, Melissa Langridge, Bob Kane

Meeting called to order 7:01

Approval of December Meeting Minutes-Jim/Marge -**Approved**

**Treasurer’s Report**

* Reconciled through December 14th.
* We are going to have additional costs due to the renovation. Marge will have a tentative outline for January.

**Bills to be Paid as presented-**Jim/Marge-**Approved**

* NIOGA- $677.50
* NIOGA- $104.94
* Centurylink- $7.87 Long Distance
* Verizon- $146.63
* Selective Insurance- $390.00
* National Grid- $138.42
* DC Janitorial-$540.00
* National Fuel- $138.42
* Hoopla- $175.96
* Town of Wilson Taxes

**Director’s Report**

* See Director’s Report for details

**Construction Update:**

* Upstairs:
  + Done with drywall in adult fiction room
  + Waiting to hear back on the electric meters- the meters have been billed, even though we were told that Jeff had already contacted them.
  + Still waiting on countertop donation for upstairs.
  + Live edge desk stain preference? Downstairs was not stained so maybe just do a clear coat to keep it consistent.
* Downstairs
  + Drywall is completed
  + Joel is a painting machine, he’s about ½ way done
  + New plugs and some outlets have been put in
  + All carpeting ripped out today. Actual flooring going in perhaps tomorrow.
  + Packing up of books went well. Thanks to all the volunteers for helping.
  + Contacting the National Honor Society to help with unpacking as well. Could possibly unpack the storage unit this weekend.
  + Looked at plans sent over from Millington Lockwood. Perhaps Melissa and Meghan should go through this and figure out what you were thinking of. Contact Liz and see what she comes up with through Prentice.
  + We were over-quoted on the furnace and A/C, Marge checked and it is not as easy to switch lines as it used to be. We may need to do an amendment to change those funds to something else. Perhaps we could use it for shelving.
  + What kind of shelving do we want? Should it all match?
  + $1500 to close up the pass-through and paint.
  + Discussed the placement of the Story Time Corner on the left hand side unless he has already started it.
* Donations
  + $250- Kleins
  + $150- Margee Zito-Linda & Tim McNamara
  + $200-Brian and Robin
  + $500-Walter and Diane Bielinski

**Old Business**

* Heard from Bobby Joe Maid to Perfection- said it would be $80 weekly and when upstairs is done it will go up to $100 monthly.
* Will need volunteers to help unpack and put books back on the shelves.

**New Business**

* KeyBank Paperwork: Check signers
* Gift & Donation Policy
* License plate for camper or name on boat? License plate name could be a cute contest for kids at school.
* Adelphia Modem-there is a modem under the desk; we are not paying for it, or using it. If we unhook it then we will never get it back. The IP addresses are assigned to that account. We should keep it.
* Anna Kane is going to be taking our Saturday spots. Meghan is bringing her in to talk to her!
* Tomorrow is Marge’s birthday! Happy Birthday Marge!!!