

AGENDA & MEETING MINUTES

Meeting Date:	April 8, 2019	Time of Meeting:	7:00PM
Prepared By:	Pauline M. Kurtz	Location:	Library Main Floor
Purpose/ Outcome:	Monthly Board Meeting		

"Where minds can set sail"

1. Attendance

Role	Name	Minutes	Present (<input type="checkbox"/>)
Financial Chair	Marge Clark		✓
Vice President	Bob Kane		✓
Vice Financial Chair	Pauline Kurtz	✓	✓
Director	Melissa Langridge		✓
Trustee	Jim Madden		
President	Diane Muscoreil		✓
Trustee	Kathy Neville		✓
Secretary	Kate Peck		
	Guests		

2. Meeting Agenda

#	Topic	Motioned	Carried
1	Meeting called to order @ 7:02PM by Diane		
2	February Minutes – Motion to accept minutes as read by Marge. March Meeting cancelled.	Kathy - Motioned Bob – 2 nd	Carried
3	Trustees – Recommendation that terms served by Marge & Bob be renewed to run 2019 to 2021.	Diane- Motioned Kathy – 2nd	Carried
4	New Trustee – Jim Madden term 2019 to 2021	Bob – Motioned Kathy – 2nd	Carried



5	Correspondence – Tobacco Free Erie & Niagara as of 6/18/2019 Smoking/Vaping restrictions go into effect.		
6	Bills – Auto pays reviewed. To be paid as presented – water bill, LAA/NIOGA, DC Janitorial, Barker Library donation, Niagara Fire Extinguishing Services.	Bob – Motioned Kathy - 2 nd	Carried
7	Income – one apartment empty decrease in rental income. Discussion of 2019 endowment distribution of \$9,513.00. To be added to budget. Budget discussion followed.	Motioned – Marge Kathy – 2 nd	Carried
8	Director’s Report – 1) Phyllis to retire the end of April. Card for the community to sign. Phyllis’s Flicks” signage for Movie Collection. 2) Book Boat under construction – bike for towing combined cost will be within grant budget. 3) Installation of bike rack – approved, location still under discussion.		
9	Friends of the Library – May 6 th Student Art Festival – to provide refreshments and prizes. Bob to MC.		
	Meeting Adjourned @ 8:24PM	Bob – Motioned Marge – 2 nd	Carried

3. Key Meeting Decisions & Notes

2018 Grant for construction – moving forward with White Roofing & Siding. Replacing 7 Windows, replacing/rebuilding pillars. Must be started by June 2019. Windows on order.

Insurance coverage – in light of the Barker fire a review of current coverage and additional cost is under review. Replacement of building and contents. Currently 28,000 items plus furniture, computers, etc. Board recommends high coverage amounts, pricing review to follow via email.

1. Open Action Items

Action	Assigned to	Due Date
<ul style="list-style-type: none"> Insurance - Review of coverage and pricing 		
<ul style="list-style-type: none"> Gift for Phyllis 		
<ul style="list-style-type: none"> Follow up to ensure Capital project starts by June 		

2. Topics for Next Meeting

#	Agenda Topic	Facilitator	Time
1	Review minutes		
2	Director’s Report		
3	NIOGA Annual Dinner		
4	Items from the floor		



3. Core Distribution List for Agenda/Minutes

To:

M. Clark
B. Kane
P. Kurtz
M. Langridge
J. Madden
D. Muscoreil
K. Neville
K. Peck

