

Wilson Community Library Meeting Minutes
November 9, 2020

Attendees: Jim Madan, Pauline Kurtz, Kathy Neville, Diane Muscoreil, Kate Peck, Marge Clark, Meghan Bauer

Meeting called to order 7:07

Approval of June Meeting Minutes-Kathy/Kate-**Approved**

Correspondence

- Quarterly Report from Foundation: \$231,719.00

Treasurer's Report

- Accts reconciled through October

Bills to be Paid as presented-Jim/Pauline-Approved

- Verizon- \$143.77
- NIOGA- \$677.50
- Centurylink- \$7.87 Long Distance
- Verizon- \$136.73
- Selective Insurance- \$390.00
- National Grid- \$131.41

- DC Janitorial-\$540.00
- MH White-\$7500

Director's Report

- See Director's Report for details

Old Business

- Grant has been approved for \$155,251.00 to update HVAC, electrical, and the children's room.
 - Currently, construction is set to be completed by June 2021

New Business

- KeyBank Paperwork-We need Bob here to do it.
- Gift & Donation Policy- It needs to be paired down, it is too restrictive, too many levels. Marge will scale it down and present it to the board.
- New Minimum Standards from NY are set to go into effect Jan 1 2021- including a long range plan of service, staff training and an annual report to the community.
- Flooring for downstairs- Meghan is going to get samples from Payne Flooring for us to vote on.
- Going to pause the Union, Sun & Journal subscription due to quarantine restrictions.

Construction

- Drywall has been primed for paint
- Gas and electric meters are being consolidated
- Trim is almost completed
- recessed motion sensed lighting is installed upstairs
- Wiring has been run for all security cameras
- Kitchen counter, water fountain, bathroom tile, glass doors, and possibly some lighting fixtures as well- we should be getting discounts or credits back from Jeff on these items.

Motion to Adjourn-Kate/Kathy-**Approved**-